July, 2026

LCBDD MEETING MINUTES:

I. ROLL CALL

The meeting was called to order by Ms. Bridget Hawkins at 5:18 p.m. on Tuesday, July 14, 2026 at the Logan County Board of Developmental Disabilities, Bellefontaine, Ohio. Those in attendance were Ms. Bridget Hawkins, Mr. John Godwin, Ms. Chloe Grisez, Mrs. Melanie Reames and Mr. Andrew Smith.

Other attendees were Ms. Krista Oldiges, Mr. Jason Moyer, Mrs. Liz Rose, Mrs. Jenna Walker, Mrs. Staci Nichols and Mrs. Ashley Shefbuch.

II. Oath of Office

Mr. Andrew Smith was sworn in by Mrs. Walker, Notary, to fill the board vacancy of Mr. Scott Steiner. Mr. Smith was appointed by Judges Kim Kellogg-Martin and Natasha R. Kennedy.

III. ADOPTION OF AGENDA

A motion was made by Mr. Smith and seconded by Ms. Grisez to approve the motions agenda for the July 14, 2026 board meeting. Motion passed unanimously.

IV. PUBLIC PARTICIPATION

V. APPROVAL OF MINUTES

A motion was made by Ms. Grisez and seconded by Mr. Godwin to approve the minutes of the June 4, 2026 board meeting, as written. Motion passed unanimously.

VI. EXECUTIVE SESSION

A motion was made by Mr. Godwin and seconded by Mrs. Reames to enter into Executive Session at 5:24 p.m. for the purpose of: reviewing a personnel issue in accordance with the ORC Section 121.22 to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Approved by responding yes: Mr. Godwin, yes; Ms. Grisez, yes; Ms. Hawkins, yes; Mrs. Reames, yes; Mr. Smith, yes.

RETURN from Executive Session at 5:33 p.m.
ROLL CALL
Mr. Godwin, yes; Ms. Grisez, yes; Ms. Hawkins, yes; Mrs. Reames, yes; Mr. Smith, yes.

VII. PRESENTATION OF FINANCIAL REPORTS

Mrs. Walker presented the monthly financials for May. Year-to-date financials show expenses at 38%, and revenue at 52%. The board received $40,972 for the Early Childhood Service Coordination Grant. Mrs. Walker noted that there were 3 paydays in May, so the salary line item was higher for May. The expense and revenue summaries for May 2026 were reviewed as well as the fund balances, including WestCon.

IX. CONFIRMATION OF EXPENDITURES & BUDGETARY TRANSACTIONS

A motion was made by Mrs. Reames and seconded by Mr. Smith to confirm the payment of expenditures for May 1 – May 31, 2026, as included in the board packet. Motion passed unanimously.

A motion was made by Mr. Smith and seconded by Ms. Grisez to approve the budgetary transactions for May 1 – May 31, 2026, as included in the board packet. Motion passed unanimously.

X. PRESENTATION OF ADMINISTRATIVE REPORTS

Superintendent

Ms. Oldiges reported that she recently met with Riverside Local Schools staff, along with Mrs. Walker, to discuss preschool programming. Riverside has decided to expand its own preschool program and, as a result, will no longer be sending preschool children with Individualized Education Programs (IEPs) to the Discovery Center. This change will only reduce Discovery Center enrollment by nine students. Ms. Oldiges and Mrs. Walker also plan to meet with representatives from Indian Lake and Benjamin Logan Local Schools this week. Historically, both districts have sent up to 30 preschool children with IEPs to the Discovery Center. A proposed contract with Bellefontaine City Schools, providing services for up to 10 preschool children with IEPs, was included in the board packet for review.

Ms. Oldiges reported that she and Mrs. Walker met with the Logan County Commissioners to request placement of a 2-mill levy on the November 2026 ballot. The commissioners approved the request, and Ms. Oldiges is awaiting the official resolution. Once received, she will meet with the *Logan County Chronicle* to discuss the levy in an upcoming news article.

Ms. Oldiges will be attending the Superintendent's Conference in August. She is currently on the conference planning committee.

Ms. Oldiges reported that LCBDD is on Emergency Fiscal Status per the Ohio Department of Developmental Disabilities (DODD). There will be a resolution at the August board meeting for review to request hardship funding from DODD.

Ms. Oldiges is working with the Bellefontaine Moose to secure grant funding that would allow the board to continue offering sensory friendly movie and bowling events.

In operations, Ms. Oldiges reported that a new key fob entry system has been installed for the SSA offices. The Logan County Commissioners funded the replacement of the rooftop HVAC units at the board offices, and the building's fire alarm panel will also be replaced later this year. United Way volunteers will assist with spreading new mulch on the playground per licensure rules, and a playground umbrella purchased through a United Way grant will soon be installed.

Ms. Oldiges is also obtaining quotes to repair sections of the concrete sidewalks at the front of the building. The lowest estimate received to date is approximately $18,000, and she has asked the county commissioners if they may be able to assist with the cost.

The Annual Chicken BBQ Fundraiser will be on Friday, October 9. This will be the first year to hold the BBQ at the Discovery Center.

SSA Director

Mr. Moyer reported that numbers of adults and children that are currently being served have changed due to individuals who have graduated from high school. Currently there are 253 adults and 218 children receiving services.

Mr. Moyer noted that a 15-year-old that was in waiver placement in Franklin County has been moved to a developmental center to better fit their needs. This will be cost savings for the board. Ms. Oldiges reported that she has asked DODD to help cover the costs of the developmental center placements. This could be a cost savings of around $8,000 per month, per person.

Mr. Moyer shared that Connor Galvin started in the SSA department on June 1 as a new transition age youth SSA. He will be replacing Trista Hardwick. Mr. Moyer has interviewed several applicants to fill the vacancy left by Nikki James.

Mr. Moyer and Ms. Oldiges met with I am Boundless, a provider agency, to look at possible services with their agency that would result in minimal or no cost to the board.

Mr. Moyer provided an update on recent changes to the Service and Support Administration (SSA) monitoring rule. To help ensure compliance with the new requirements, he developed a reference guide for SSA staff to use when completing monitoring activities and documentation.

HR Director

Mrs. Nichols reported that the Occupation Therapist position is still open. MRESC has posted for this position. Cookee Shick was offered the vacant SSA position left by Nikki James and will start on July 27. Dora Tracy, Instructor, and Heather Barns, Developmental Specialist, have resigned.

Mrs. Nichols noted that there was a 4.89% increase in medical insurance rates and a 10% decrease for dental insurance rates. These rate changes began on July 1, 2026.

In advocacy and outreach, several individuals are helping at the LCBDD booth at the Logan County fair this week.

Early Intervention Director

Mrs. Rose reviewed the current number of children receiving services. There were 6 new referrals received in June. There were 83 total children being served by EI in June.

Mrs. Rose reported that Early Intervention will no longer provide PLAY Project services following the resignation of the staff member trained in the program. However, Early Intervention staff will continue conducting Autism Diagnostic Observation Schedule (ADOS) evaluations.

Mrs. Rose also shared several efforts underway to secure additional funding for Early Intervention services. Through a partnership with the Clearwater Council of Governments (COG), Susan Jones, Early Intervention Speech Therapist, has been hired by the COG, allowing LCBDD to continue providing speech therapy services for Early Intervention families at no cost to the board.

In addition, Mrs. Rose met with representatives from the Ohio Department of Youth to explore potential funding opportunities to support Early Intervention services during the Board's fiscal emergency. While no funding is currently available through that agency, she plans to continue pursuing additional resources, including meeting with the Mary Rutan Foundation to discuss possible funding opportunities.

Preschool Director

Ms. Oldiges reported that the preschool has 112 students enrolled so far for the 2026-2027 school year. We are still enrolling children for the upcoming school year.

XI. NEW BUSINESS

In New Business, Ms. Oldiges reviewed 5 policies. There were no changes to Policy 5.1.3 Fitness for Duty. Language was added to Policy 11.1.1 Behavior Support Strategies regarding considerations for minors. Policy 5.6.11 Expense Reimbursement was revised to remove cell phone and fitness reimbursement, as well as changing meal reimbursements to only overnight stays. Policy 5.2.5 Discipline and Investigations had only minor grammatical changes. There was a language change to Policy 5.6.9 Vacation Leave reflecting carryover balance of 2 years instead of 3 years. Part-time status was also changed from 36 hours down to 32 hours per week.

Ms. Oldiges reviewed 4 revised calendars for preschool staff including Speech Therapist (H. Wolf-Overholser), Occupational Therapist, Certified Occupational Therapy Assistant and Nurse.

Ms. Oldiges requested that the Instructor Assistant/BIS position description be abolished. Lisa Davidson will be moved to the Instructor Assistant position description and calendar due to a decrease in hours.

Ms. Oldiges reviewed several contracts with the Midwest Regional Educational Service Center including Summer Speech Therapy Services, Speech Language Therapist Services (H. Wolf-Overholser), Speech Language Therapist Services (M. Harrod), Instructional Assistant Services (S. Ullom), Absence

Management Services and Resident Educator Services for the 2026 – 2027 school year. The contract with Bellefontaine City Schools for preschool services was also reviewed.

XII. MOTIONS/RESOLUTIONS

1. Ms. Grisez moved and Mr. Godwin seconded to approve Policy 11.1.1 Behavior Support Strategies, as included in the board packet. Motion passed unanimously.
2. Mr. Godwin moved and Mrs. Reames seconded to approve Policy 5.2.5 Discipline and Investigations, as included in the board packet. Motion passed unanimously.
3. Mrs. Reames moved and Mr. Smith seconded to approve Policy 5.6.11 Expense Reimbursement, as included in the board packet. Motion passed unanimously.
4. Mr. Smith moved and Ms. Grisez seconded to approve Policy 5.1.3 Fitness for Duty, as included in the board packet. Motion passed unanimously.
5. Ms. Grisez moved and Mr. Godwin seconded to approve Policy 5.6.9 Vacation Leave, as included in the board packet. Motion passed unanimously.
6. Mr. Godwin moved and Mrs. Reames seconded to approve the revised 2026 – 2027 calendars for the nurse, occupational therapist, certified occupational therapy assistant and speech therapist (H. Wolf-Overholser) positions, as discussed in the board meeting. Motion passed unanimously.
7. Mrs. Reames moved and Mr. Smith seconded to approve to abolish the Instructor/BIS position description and move L. Davidson to the Instructor Assistant calendar, as discussed in the board meeting. Motion passed unanimously.
8. Mr. Smith moved and Ms. Grisez seconded to approve the Superintendent to proceed with personnel actions, as discussed in executive session of the board meeting. Motion passed unanimously.
9. Ms. Grisez moved and Mr. Godwin seconded to approve contacts with the Midwest Regional Educational Center for Summer Speech Therapy Services, Speech Language Therapist Services (H. Wolf-Overholser), Speech Language Therapist Services (M. Harrod), Instructional Assistant Services (S. Ullom), Absence Management Services and Resident Educator Services, as included in the board packet. Motion passed unanimously.
10. Mr. Godwin moved and Mrs. Reames seconded to approve the contract for preschool services with Bellefontaine City Schools, as included in the board packet, pending prosector approval. Motion passed unanimously.

XI. ADJOURNMENT

Mrs. Reames moved and Mr. Smith seconded to adjourn the meeting at 6:15 p.m. The motion passed unanimously.

Next Board Training: Tuesday, August 13, 2026 @ 5:00 p.m.
Next Board Meeting: Tuesday, August 13, 2026 @ 5:30 p.m.

Logan County
Board of Developmental Disabilities
"Together We Grow"

July 2026 Board Meeting
May 2026 Financial Reports
Report by: Jenna Walker

Monthly Financials for May

The following reports are included for the month end **5/2026.**

A. LCBDD Revenue Report
B. LCBDD Expense Report
C. LCBDD Voucher Detail Report

Highlights:

- Year-to-date operating **revenue** stands at $3,397,907 which represents about 52% of the total estimated revenue.
- Year-to-date operating **expense** stands at $3,606,688 reflecting about 38% of the budgeted expenses.

Important Notes:

- Received EI Service Coordinator Grant in the amount of $40,972
- May was a three pay month, so salary expenses were higher than normal

Fund Balances: 4/30/2026		
General Fund - 2080	$	4,778,100
Community Support Fund - 2082	$	190,965
Capital Fund - 4010	$	229,074
WestCON	$	879,880
Total	**$**	**6,078,018**