

November, 2025

LCBDD MEETING MINUTES:

I. ROLL CALL

The meeting was called to order by Ms. Valerie Robb at 5:35 p.m. on Thursday, November 6, 2025 at the Logan County Board of Developmental Disabilities, Bellefontaine, Ohio. Those in attendance were Ms. Valerie Robb, Ms. Bridget Hawkins, Mr. John Godwin, Mr. Frank Giannola, Mr. Scott Steiner, Ms. Chloe Grisez and Mrs. Melanie Reames.

Other attendees were Ms. Krista Oldiges, Mr. Jason Moyer, Ms. Lisa Sulich, Mrs. Liz Rose, Mrs. Staci Nichols, Mrs. Kari Eckard, Mrs. Becky Robison and Mrs. Ashley Shefbuch.

II. Moment of Silence

III. ADOPTION OF AGENDA

A motion was made by Mr. Steiner and seconded by Ms. Hawkins to approve the motions agenda for the November 6, 2025 board meeting. Motion passed unanimously.

IV. PUBLIC PARTICIPATION – Julie Grisez, Dennis Grisez and Myranda Joseph

V. OATH OF OFFICE

Mrs. Rebecca Robison, Notary Public, read the Oath of Office and swore in Ms. Chloe Grisez as a new member of the board. The Oath was signed by Mrs. Robison, Ms. Robb and Ms. Grisez.

VI. APPROVAL OF MINUTES

A motion was made by Ms. Hawkins and seconded by Mr. Giannola to approve the minutes of the October 2, 2025 board meeting, as written. Motion passed unanimously.

VII. PRESENTATION OF FINANCIAL REPORTS

Mrs. Eckard presented the monthly financials for September. Year-to-date financials show expenses at 72% and revenue at 110%. The expense and revenue summaries for September 2025 were reviewed as well as the fund balances, including WestCon. Mrs. Eckard and Ms. Oldiges will be presenting the 2026 proposed budget to the county commissioners on November 25th. Once the 2026 budget is approved by the county commissioners, Mrs. Eckard will present the information to each department at LCBDD.

Mrs. Eckard reported that the Board did receive a grant from the Bureau of Workers' Compensation to replace two entrance doors at The Discovery Center. This grant will cover 2/3 of the cost of the doors.

VIII. CONFIRMATION OF EXPENDITURES & BUDGETARY TRANSACTIONS

A motion was made by Mr. Giannola and seconded by Mr. Godwin to confirm the payment of expenditures September 1 – September 30, 2025, as included in the board packet. Motion passed unanimously.

A motion was made by Mr. Godwin and seconded by Mrs. Reames to approve the budgetary transactions for September 1 – September 30, 2025, as included in the board packet. Motion passed unanimously.

IX. PRESENTATION OF ADMINISTRATIVE REPORTS

Superintendent

Ms. Oldiges provided an update on the status of the RISE Program. She reported that RTC is interested in continuing to provide some of the services currently offered through the RISE Program. RTC will notify the Board of which services they will no longer be providing so that the Board can begin planning how to address those needs.

The Village of Lakeview is planning to repair the Fox Island Shelter House, which was damaged by the 2024 tornado. Due to a high insurance deductible, the village is seeking assistance from other agencies. Their goal is to make the new shelter house accessible, and they reached out to the Board for support. Ms. Oldiges noted that she is exploring the possibility of using a portion of the LCBDD Foundation's gambling proceeds from the Fraternal Order of Eagles to contribute to the project.

The 2024 Annual Report was shared with board members. This report will be available on LCBDD's website, shared on social media and sent to stakeholders.

The annual chicken BBQ was a success this year, profiting over \$8,000, which will be deposited in LCBDD's Foundation and will be used to help support people receiving services in Logan County.

Ms. Oldiges met with Jordan McBride, owner of the upcoming LoCo Kids Imaginarium Children's Museum. Mrs. McBride expressed her desire for the new center to be fully accessible and reached out to the Board for guidance and ideas.

Ms. Oldiges reported that interviews have been completed for four short videos intended for the Board's website and social media. Each video will highlight different services provided by the Board, including Early Intervention Services, Preschool Services, and SSA Services. First drafts of the videos are expected to be shared with the management team in three weeks.

Jobs and Family Services have expressed interest in purchasing office furniture that the Board will no longer need after consolidating into one building.

In response to the shortage of SNAP benefits, staff donated non-perishable items to establish a small food pantry to support individuals currently receiving services from the Board.

Ms. Oldiges provided an update on the kitchen renovation project, noting that drywall has been installed.

The Board hosted a sensory-friendly movie event on October 25. Vacation Club is preparing for their upcoming Disney trip. Additionally, basketball and cheerleading activities for Special Olympics have begun.

SSA Director

Ms. Oldiges reviewed the SSA Board Report, noting that Mr. Moyer applied for a grant through United Way for funding to assist with support services.

HR Director

Mrs. Nichols provided staffing updates. Brison Allmon, who is filling the vacant Maintenance Supervisor position, started on November 3rd. Due to Kelli Bader's letter of resignation, the Board has an opening for a Community Engagement Coordinator. Mrs. Bader's last day will be November 17th.

A total of 67% of staff participated in the United Way Campaign, representing an 8% increase in participation from last year. The campaign raised \$4,877.

Early Intervention Director

Mrs. Rose reported that Early Intervention referrals have increased by 17 compared to 2024. The Early Intervention staff will be participating in a webinar on feeding difficulties called AEIOU Feeding Training. On October 16th, five children completed a developmental screening, and all were referred for further evaluations.

Preschool Director

Ms. Sulich reported that there are currently 130 preschoolers enrolled.

The preschool staff recently held a trick or treat event for the students in the evening with around 100 in attendance. The week of November 3rd is the book fair with parent teacher conferences on November 6th.

There is a student from Rhodes State College working with the occupational therapist for their degree program.

X. NEW BUSINESS

In New Business, Ms. Oldiges reviewed the Facilities Use Agreement with the YMCA of Central Ohio, the therapy services contract with P.T. Services Rehabilitation, Inc., and an agreement with Verizon aimed at reducing costs. Custodial services were removed from the agreement with the YMCA. The contract with P.T. Services Rehabilitation, Inc. includes an increase of \$1.50 per hour.

Ms. Oldiges reviewed 3 policies. There were no changes to Policy 5.2.8 Political Activity. There were minor language changes regarding the method of monitoring of the driving records in Policy 5.2.9 Transporting Enrolled Individuals. The ODEW Special Education Model Policy and Procedures were included in the packet for review, with items in red indicating additions to the policy.

The Board reviewed the 2026 Board Meeting Schedule and the 2026 Administrative Calendar that were included in the packet.

Three revised job descriptions were reviewed for the Superintendent, Custodian-Driver, and Community Engagement Coordinator. The Superintendent job description was updated to include additional Medicaid-related duties to support MAC billing. The Custodian-Driver description was revised to add transportation for individuals receiving Board services. For the Community Engagement Coordinator, public relations and management responsibilities were removed, and teen transition-age activities were added.

XI. MOTIONS/RESOLUTIONS

1. Mrs. Reames moved and Ms. Grisez seconded to approve the Facilities Use Agreement with the YMCA of Central Ohio, as included in the board packet, pending prosecutor's approval. Motion passed unanimously.
2. Ms. Grisez moved and Mr. Steiner seconded to approve the contract with P.T. Services Rehabilitation, Inc, as included in the board packet, pending prosecutor's approval. Motion passed unanimously.
3. Mr. Steiner moved and Ms. Hawkins seconded to approve the NASPO Participating Addendum with Verizon, as Included in the Board packet, pending prosecutor's approval. Motion passed unanimously.
4. Ms. Hawkins moved and Mr. Giannola seconded to approve the ODEW Special Education Model Policy and Procedures, as included in the board packet. Motion passed unanimously.
5. Mr. Giannola moved and Mr. Godwin seconded to approve Policy 5.2.8 Political Activity, as included in the board packet. Motion passed unanimously.
6. Mr. Godwin moved and Mrs. Reames seconded to approve Policy 5.2.9 Transporting Enrolled Individuals, as included in the board packet. Motion passed unanimously.
7. Mrs. Reames moved and Ms. Grisez seconded to approve the board meeting schedule for 2026, as included in the board packet. Motion passed unanimously.

8. Ms. Grisez moved and Mr. Steiner seconded to approve the revised job descriptions for Superintendent, Custodian-Driver and Community Engagement Coordinator, as included in the board packet. Motion passed unanimously.
9. Mr. Steiner moved and Ms. Hawkins seconded to approve the 2026 Administrative Calendar, as included in the board packet. Motion carried unanimously.

XII. EXECUTIVE SESSION

Ms. Hawkins moved and Mr. Giannola seconded to enter into Executive Session at 6:13 p.m. for the purpose of: reviewing a personnel issue in accordance with the ORC Section 121.22 to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. The motion passed unanimously.

Ms. Robb – yes, Mr. Giannola – yes, Mr. Godwin – yes, Ms. Hawkins – yes, Mr. Steiner – yes, Mrs. Reames – yes, Ms. Grisez.

The Board returned from Executive Session at 6:52 p.m.

Ms. Robb – yes, Mr. Giannola – yes, Mr. Godwin – yes, Ms. Hawkins – yes, Mr. Steiner – yes, Mrs. Reames – yes, Ms. Grisez.

10. Mr. Steiner moved and Ms. Hawkins seconded to approve moving one instructor assistant position to the Midwest Regional Educational Service Center, as discussed in executive session. Motion carried unanimously.

ADJOURNMENT

Mr. Giannola moved and Mr. Godwin seconded to adjourn the meeting at 6:53 p.m. The motion passed unanimously.

Next Board Meeting: Thursday, January 29, 2026 @ 5:30 p.m.



**November 2025 Board Meeting
September 2025 Financial Reports
Report by: Kari Eckard**

Monthly Financials

The following reports are included for the month end 9/2025.

- A. LCBDD Revenue Report
 - B. LCBDD Expense Report
 - C. LCBDD Voucher Detail Report Board
- As of September 30, 2025, the Year-to-Date (YTD) budget target for both revenue and expenses are set at **75%**.
 - YTD operating **revenue** stands at \$6,984,629, which represents more than **110%** of the budgeted revenue.
 - YTD operating **expenses** amount to \$6,781,173, reflecting **72%** of the budget expenses.
 - 2026 budget hearing is scheduled for November 25th at 10am at the Commissioners' office.
 - December 10th, I will be presenting the 2026 budget to each department within LCBDD.
 - BWC School Safety & Security Grant is pending approval and intended to cover 2/3 of the cost of replacing 2 doors. The main entrance sliding door and the EI and SSA door. The grant would pay \$18,187.50 towards the total cost of \$24,250.00.

Fund Balances: 09/30/2025	
General Fund - 2080	\$ 5,893,887
Gift & Donation Fund - 2081	\$ 3,941
Community Support Fund - 2082	\$ 671,158
ARPA Preschool - 2853	\$ 15,176
Capital Fund - 4010	\$ 232,326
WestCON	\$ 854,261
Total	\$ 7,670,750